

Employee	Title	Job Description	Professional Experience
Summer Casse	National Sales Support	<p>Perform all sales administrative tasks as assigned by Global Launch team including:</p> <ul style="list-style-type: none">•Maintaining Weekly Price Plots•Maintaining Promotional Calendars•Contributing to Marketing Analysis and Star Rating Report•Assist with all projects, as assigned by GL team, with direct supervision by owner of project.	<p>2017- Present: Global Launch <i>~National Sales Support</i> *Maintains weekly and monthly reports (including Price Plots, Marketing Analysis, Promo Calendars, etc) *Manage/Complete Special Projects</p> <p>2011-2017: James J. Klemens, DDS, MD <i>~Front Office Manager and Director of Marketing</i> *Responsible for all billing, insurance claim submission and processing, customer relations, treatment plan presentation, and scheduling *Responsible for maintenance of all referring dental office relationships, monthly recruitment of new referring dental offices</p> <p>2005-2011: Restaurant Industry *Leading Sales Team Member 4 years in a row *Responsible for training of new sales team members</p>